

Graduate Handbook
Department of Sociology
at
The University of Connecticut

Department of Sociology
University of Connecticut Unit 1068
344 Mansfield Rd.
Storrs, CT 06269-1068
860-486-4423 (voice for graduate program matters)
860-486-6356 (fax)
Sociology Web Site: <http://sociology.uconn.edu/>

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Departmental Personnel

Department Head: The Department Head is a faculty member who is responsible for administering the Sociology Department, including the faculty, administrative staff, and the undergraduate and graduate programs. The current Department Head is Professor Manisha Desai who can be contacted at 860-486-2303 and manisha.desai@uconn.edu .

Director of Graduate Studies: The Director of Graduate Studies (DGS) is a faculty member who is responsible for administering the graduate program. The DGS is the first contact person if students have questions or concerns about the graduate program. The current DGS is Professor Elizabeth Holzer who can be contacted at 860-382-5177 and elizabeth.holzer@uconn.edu.

Associate Head: The Associate Head is a faculty member who assists the Department Head with administrative duties in the department. One duty of the Associate Head is to help schedule classes taught by faculty and graduate teaching assistants. As of August 2017, the Associate Head is Professor David Weakliem who can be contacted at 860-486-3693 and david.weakliem@uconn.edu.

Director of Undergraduate Studies: The Director of Undergraduate Studies is a faculty member who is responsible for the undergraduate program. Since graduate students work with undergraduates, either as teaching assistants or as teachers, the DUS is your resource for all questions or concerns about the undergraduate program. As of August 2017, the Director of Undergraduate Studies is Professor Simon Cheng who can be contacted at 860 486-8814 and simon.cheng@uconn.edu.

Ombudsperson: The Ombudsperson is a faculty member who is available to assist graduate students in resolving problems involving other departmental personnel that cannot be otherwise resolved. The current Ombudsperson is Professor Richard Rockwell who can be contacted at 860 486-0086 and Richard.rockwell@uconn.edu.

Program Assistant 1: Program Assistant 1 assists the Department Head in the administration of the Department. Among other duties, the Program Assistant will assist graduate students in the building logistics (e.g. scheduling rooms for defenses, issuing keys and office supplies) and budget and finances (e.g. handling travel grants paperwork). The Program Assistant (to be staffed in Summer 2017) can be contacted at 860-486-4422 and (to be added after position filled).

Program Assistant 2: Program Assistant 2 assists the Director of Graduate Studies in the administration of the graduate program. The Program Assistant maintains academic files for graduate students and assists with processing forms for the Graduate School and can provide helpful assistance for graduate students. The Program Assistant is Ms. Kathy Covey who can be contacted at 860-486-4423 and katherine.covey@uconn.edu.

Staff Undergraduate Advisor: The Staff Undergraduate Advisor advises undergraduate Sociology students and assists the Director of Undergraduate Studies in the undergraduate program. The Staff Undergraduate Advisor is Katie Upson who can be contacted at 860-486-

0085 and kathryn.upson@uconn.edu. Katie will be in Room 112 on Mondays, Tuesdays, and Wednesday afternoons.

Graduate Students on Committees: Graduate students serve on many committees in the department including the graduate program committee. They are elected by their peers to serve on these committees. The Graduate Executive, commonly known as the “Grad Exec,” is a Sociology graduate student elected by the graduate students to represent graduate student interests in the department. The Grad Exec serves on the department’s Executive Committee, makes office assignments for graduate students, and presides at graduate student meetings. The current Co-Grad Execs are Mr. Michael Rosino and Ms. Qiong (Miranda) Wu who can be contacted at Michael.rosino@uconn.edu and Qiong.wu@uconn.edu.

The Graduate School

The Graduate School creates and enforces policies that apply to all graduate students at the University of Connecticut. The policies of the Department of Sociology must conform to the policies of the Graduate School; however, in some cases, the Department of Sociology may have policies that go beyond those of the Graduate School. The policies of the Graduate School are provided in the Graduate Student Catalog which can be viewed at this link: <http://graduatecatalog.uconn.edu/>. Dean Kent Holsinger is the Vice Provost for Graduate Education and Dean of the Graduate School. The Graduate School is located in the Whetton Graduate Center (438 Whitney Rd. Extension, Unit 1152, Storrs, CT 06269-1152). The contact information is 860-486-3617 and gradschool@uconn.edu.

Resources for Graduate Students

The **International Student and Scholar Services (ISSS)** sponsors numerous programs, social and cultural events, and services for international students. ISSS is located in McMahon Hall, 2011 Hillside Rd. U-1083, Storrs, CT 06269-1083. Their contact information is 860-486-3855 (voice), 860-486-5800 (fax), and international@uconn.edu. Their website is at this link: <http://iss.uconn.edu/>

The **Financial Aid Office** provides helpful information for graduate students who receive financial assistance. The Financial Aid Office is located in the Wilbur Cross Building at 233 Glenbrook Rd., Unit 4116, Storrs, CT 06269-4116. Their contact information is 860-486-2819 (voice), 860-486-6629 (fax), and financialaid@uconn.edu. Their website is at this link: <http://financialaid.uconn.edu/>

The **Student Employment Office** is a division of the Financial Aid Office that provides information about qualifications for the Federal Work-Study program. The Student Employment Office is located in the Wilbur Cross Building at 233 Glenbrook Rd., Unit 4141, Storrs, CT 06269-4141. Their contact information is 860-486-3474 (voice), 860-486-6253 (fax), and studentjobs@uconn.edu. Their website is at this link: <http://studentjobs.uconn.edu/>

The **Office of Veterans Affairs and Military Programs** is a division of the Financial Aid Office that provides information about benefits for veterans. The Office of Veterans Affairs and Military Programs is located at Room 340 Arjona Hall, 337 Mansfield Road, Unit 1264, Storrs, CT 06269-1264. Their contact information is 860-486-2442 (voice), 860-486-5283 (fax), and veterans@uconn.edu. Their website is at this link: <http://veterans.uconn.edu/>.

The **Center for Students with Disabilities** (CSD) offers services to students with documented permanent and temporary injuries and conditions. The CSD is located in the Wilbur Cross Building, Room 204, 233 Glenbrook Road, Unit 4174, Storrs, CT 06269-4174. Their contact information is 860-486-2020 (voice), 860-486-2077 (TDD), 860-486-4412 (fax), and csd@uconn.edu. Their website is at this link: <http://www.csd.uconn.edu/>.

The **Graduate Student Senate** (GSS) is an organization of UConn graduate students who represent graduate students in all academic departments. They sponsor such programs and events, represent and advocate for graduate students with the Graduate School, provide financial assistance to graduate student organizations, and provide short-term, interest-free emergency loans exclusively for graduate students. The Department of Sociology is represented on the GSS by Ordoitz Galilea ordoitz.galilea@uconn.edu. The GSS is located in the Student Union, Room 213, 2110 Hillside Rd, U-3061, Storrs, CT 06269-3061. Their contact information is 860-486-3907 (voice), 860-486-0203 (fax), and gssuconn@gmail.com. Their website is at this link: <http://www.gss.uconn.edu/>.

The **UConn Writing Center** provides tutoring and other services to help student writers. Staff at the Center are available to help graduate students with their writing issues and also provide resources that Graduate Teaching Assistants can utilize to assist their undergraduate students in writing-intensive courses. The UConn Writing Center is located in the Homer Babbidge Library, Room 108, 369 Fairfield Way, Storrs, CT 06269. Their contact information is 860-486-4387 (voice) and writingcenter@uconn.edu. Their website is at this link: <http://writingcenter.uconn.edu/>

The **Institutional Review Board** (IRB) is responsible for reviewing all research involving human subjects conducted by UConn faculty and students to assure that it is conducted in accordance with legal requirements and ethical principles. Any primary research with human subjects—other than research conducted under the auspices of a class—should be reviewed by the IRB. The IRB is located at the Whetten Graduate Center, Room 214, 438 Whitney Road Extension, Unit-1246, Storrs, CT 06269-1246. Your first contact at the IRB should be with Douglas S. Bradway, IRB Program Associate, at 860-486-1044 (voice) and doug.bradway@uconn.edu. Their website is at this link: <http://research.uconn.edu/irb/>

The **Center for Career Development** provides career counseling for graduate students including self-assessments, resume writing, practice interviews and advice on how to translate MA and PhD skills into a nonacademic environment. For more information, see: <https://career.uconn.edu/graduate-students/>.

The **Graduate Shared Drive** is an online repository of resources for Sociology graduate students including examples of successful job market materials and grants and fellowships.

Graduate students are encouraged to share their useful materials. To access, go to <http://vpn.uconn.edu>. After you log in, select \\clasdnof\Share\Soci\Unit\Graduate.

The Graduate Program at the University of Connecticut

Overview of the Program

The graduate program at the University of Connecticut is a Ph.D. program where students attain a M.A. degree in the process of obtaining the Ph.D. We discourage students who are only interested in a M.A. degree in Sociology; rather, we seek students who are willing to make the commitment to the Ph.D. Most students enter with a B.A. and obtain the M.A. in Sociology in the first two years of the program, then proceed to the Ph.D. Students who are admitted with the M.A. in Sociology from another institution will typically finish the Ph.D. program in a shorter time. Students entering with the M.A. from other universities may have to take some required coursework in order to cover equivalent material as students who attained their degrees at UConn. Students entering with graduate degrees in disciplines other than Sociology must fulfill the requirements of both the M.A. and Ph.D.

Admissions to the Program

All applications for graduate study in Sociology should be made online to the Graduate School of the University of Connecticut at the following link: <http://grad.uconn.edu/prospective-students/applying-to-uconn>.

Completed applications for admission must be received by **January 10** to be considered for the Giolas-Harriott and Crandall Cordero Fellowships, and by **February 1** to be considered for financial assistance from the Department of Sociology as a graduate assistant. Applications that come in after this deadline may not receive fullest consideration.

Any inquiries about the status of your application should be directed to the Graduate School by email at gradschool@uconn.edu or by phone at (860) 486-3617. Questions about the Sociology program should be directed to Professor Elizabeth Holzer, Director of Graduate Studies in Sociology by email: elizabeth.holzer@uconn.edu.

The following materials are required to complete the application package:

1. Official test scores from the Verbal and Quantitative sections of the Graduate Record Examination (GRE). The code for University of Connecticut (Storrs) is 3915.
2. A 2-3 page personal statement that indicates your reasons for pursuing graduate study in sociology, your areas of intended concentration in sociology, your academic and life experiences that motivate you to study sociology, and your ultimate career goals once you obtain your Ph.D. You should also provide information about your preparation to do graduate work in sociology, strengths and weaknesses as a student, teaching or research experience, and any academic honors, scholarships, or fellowships you have received. If you have any research projects which you have presented at professional conferences or published, please list them.

3. Three letters of recommendation on official letterhead from faculty or other persons who know you well. These letters can be uploaded online. There is no form for letters of recommendation, but they should contain complete contact information for the person writing the letter.
4. A writing sample. This can be a course paper or any other substantial written document that conveys your writing ability and sociological ability.
5. Official transcripts from all colleges or universities that you have studied, regardless of whether or not a degree was awarded. Domestic U.S. applicants only need to upload unofficial transcripts. Offers of admission will be contingent upon submission of official transcripts. International applicants have to submit official transcripts.
6. For international applicants from countries where the official language is not English, or who have not received a degree from an institution where the language of instruction is English, must submit the results of the TOEFL examination.

Certification of English proficiency may be obtained by meeting one of the following requirements:

1. Speak English as a native language.
2. Submit a valid TOEFL IBT score with a speaking subscore of 27 or higher, an IELTS speaking band score of 8.0 or higher, or a Pearson Test of English Academic (PTE) score of 74 or higher.
3. Pass the Microteaching Test. You must take the Microteaching test if:
your TOEFL IBT speaking subscore is between 22 and 26,
your IELTS score is 7.0 or 7.5 on the speaking band, or
your PTE score is between 62 and 73
7. An application fee of \$75. The Graduate School is unable to provide waivers for the application, and applications will not be processed until the fee is paid.

Ordinarily, students who have an undergraduate GPA less than 3.00 will not be competitive for our program. Some exceptions apply.

Requirements for the M.A. Degree

It is expected that most students will complete the M.A. degree in two years, but no later than November 1 of their third year. The Graduate School requires that we provide a Plan A (thesis) and a Plan B (non-thesis) option for the M.A. degree. However, students cannot move on to the Ph.D. phase of the program if they take the Plan B option. As a result, nearly all graduate students in recent years have pursued the Plan A option.

The Master's degree in Sociology requires a minimum of 37 credits in Sociology, including the following:

- SOCI 5001 Proseminar (year long, 1 credit)
- SOCI 5201 The Logic of Social Research (3 credits)
- SOCI 5203 Quantitative Methods I (3 credits),

SOCI 5231 Qualitative Methods I (3 credits)
SOCI 5251 Core Theorists (3 credits),
GRAD 5950 Master's Thesis Research (9 credits)
Plus 15 additional credits in Sociology.

Students will often accumulate more than 37 credits before they file for their M.A. degree. In such situations, students should list only 37 credits on their Plans of Study. Additional credits will carry forward and count toward the Ph.D. portion of the program.

In addition to 37 Sociology credits. Students must also complete a Master's thesis. Effective May 15, 2015, the Department of Sociology no longer requires students to hold a formal master's thesis proposal defense, but they must have their master's thesis research plan approved by their Advisory Committee. However, at the discretion of the Advisory Committee, students may be required to hold a formal or informal master's thesis proposal defense. All students who complete a Master's thesis must pass a formal Master's thesis defense (rules governing the Master's thesis committee and Master's thesis defense are described below).

Students are expected to complete the Master's thesis by the **end of their fourth semester** in the program. In exceptional circumstances, some students can use the summer and early Fall to finish their MA, but we strongly advise that the defense be scheduled for no later than October 1. This is because most MA theses require some revisions after the defense before being filed with the Graduate School, but students must file the thesis by November 1 or risk losing their funding for the following spring semester. Students are given their own classes to teach in the Spring of Year 3, but cannot teach without an MA thesis filed.

At the end of each Fall semester, the Department holds a symposium for students who have recently completed their MA thesis at UConn to present their Master's research. All third-year students who received their MA degree in the previous 12 months are expected to present their research in this public event for the full department. It is an opportunity to showcase the quality of students' MA research. Faculty and graduate students are strongly encouraged to attend.

Terminal Master's Degree (Non Thesis, Plan B)

Students who do not wish to continue in the program may elect to complete the Plan B option available through the graduate school. In addition to completion of the coursework outlined above, students must also submit a portfolio of their scholarly work. The portfolio should consist of a minimum of 3 papers, each at least 15 pages in length, that together illustrate a command of sociological theory, research methods, and at least one substantive area. The scholarly work may originate from:

- 1) Formal course requirements, such as research papers that demonstrate competency in one or more of the areas outlined above. Students are urged to pursue with their Advisory Committee the appropriateness of course related submissions.
- 2) Research or writing done in an independent study
- 3) Non-course related accomplishments, such as grant proposals or conference presentations.

In all cases, any written material that is co-authored is not eligible for submission as part of the student's portfolio.

The portfolio should be designed in consultation with the major advisor and will be evaluated by the student's three-person advisory committee.

Please note, students who choose this option cannot continue into the PhD portion of the program and thus the election of this option is only advised for students seeking a terminal Master's degree.

Requirements for the Ph.D. Degree

Once the Master's degree is completed, the Ph.D. typically requires an additional four years to complete. The Ph.D. requires a minimum of 36 Sociology credits beyond the Master's degree, 30 of which are in Sociology and 6 of which are in a language or outside area. These credits include the following including the following:

SOCI 6203 Quantitative Methods II (3credits)
SOCI 6231 Qualitative Methods II (3 credits)
SOCI 6251 Contemporary Sociological Theories (3 credits)
GRAD 6950 Doctoral Dissertation Research (3 credits)
Language/outside area requirement (6 credits)*
Plus 18 additional credits in Sociology

Students are also required to take at least 15 credits of GRAD 6950 to complete the Ph.D. The 3 credits of GRAD 6950 shown above count as part of that 15 credits. Generally, once students are done with coursework, they take 6 credits of GRAD 6950 per semester to maintain their status in the program until they receive the Ph.D.

The student must also pass a General Exam (sometimes called an "Area Exam") in one or two areas of specialization within Sociology. More information about the General Exam is provided below.

Students entering the program with an M.A. in Sociology from another school will be exempted from the required Master's courses, SOCI 5201, SOCI 5251, SOCI 5203, and SOCI 5231 if they have taken equivalent coursework in their previous M.A. programs. Students asking for exemptions will be asked to provide course syllabi before they arrive on campus so we can evaluate the equivalency of previous coursework. Upon entry to the program, they will be expected to complete any of these required courses for which they have not received exemptions as soon as possible. For these students, these courses will be counted as Sociology electives in the Ph.D. phase of the program.

Students who complete the Master's degree in Sociology at UConn will typically carry forward about 9-12 credits from the M.A. phase of the program that will count toward their Ph.D. course credit. Those extra credits should be listed on the Ph.D. Plan of Study. Students who complete

the Master's degree in Sociology at other schools will typically not be able to carry forward previous credit from their M.A. programs. This means that students entering with the Master's in Sociology from other schools will usually have a bit more coursework to complete in the Ph.D. phase of the program.

*Some students may be exempted from outside area courses/language requirement if they have completed the TOEFL or IELTS or can demonstrate proficiency in another language besides English. Students interested in seeking this exemption should talk to the Program Assistant for further details.

Graduate Certificates

Some graduate students in Sociology choose to pursue a Graduate Certificate which is a focused concentration of coursework in a discipline outside Sociology. This may supplement the student's training in Sociology and provide an extra edge on the job market. Some common graduate certificates which Sociology students have pursued in recent years are in Women's, Gender, and Sexuality Studies, Quantitative Methods, Human Rights, and Survey Research. More information about Graduate Certificates can be found at this Graduate School link: <http://grad.uconn.edu/prospective-students/certificate-programs/>.

Graduate Certificates usually require about 4-5 courses beyond the Sociology credits needed for the Ph.D. but if the student uses the Outside Area requirement for two of those courses, ordinarily only 2-3 additional courses are required to obtain a Graduate Certificate. Since the rules vary by unit it is best to check with the Graduate School.

Quantitative and Qualitative Research Seminars

In addition to the required quantitative and qualitative methods sequence, students also have the opportunity to enhance their methodological training by taking either the Quantitative or Qualitative Research Seminars. These seminars are designed to encourage students to progress their qualitative or quantitative research toward publishable papers. They also provide a forum where students using different methodological techniques can learn from each other under the tutelage of a faculty member. The Qualitative and Quantitative seminars are offered on an alternating basis as student demand warrants under the following course listings:

SOCI 5205 Topics in Quantitative Methods
SOCI 5235 Topics in Qualitative Methods

Students wishing to take either of these courses should come with a research paper already underway that could benefit by additional methodological training and expertise. Both SOCI 5205 and SOCI 5235 count as Sociology elective courses. Students may include no more than three credits of SOCI 5205 and no more than three credits of SOCI 5235 on their Plans of Study during their graduate careers.

Independent Study Courses

Graduate students may take Independent Study Courses with the consent of a faculty member under the course number SOCI 5899 Independent Study for Graduate Students. SOCI 5899 can be arranged for 1-6 credits per semester, but typically it is set up as three credits. There are several reasons why a student may wish to pursue independent study: a) to undertake a course of study in an area which is not being offered in the regular curriculum; b) to undertake intensive reading in a specialized area of study in preparation for the Area Exam; or c) to work on an independent or collaborative research project or a publication with a faculty member. Typically, the graduate student and the faculty member should reach an understanding in advance, preferably in writing, of how the course will be organized, what the requirements will be, and what the final product will be. Independent Study Courses are graded on a standard grading scale and can be counted as Sociology elective courses. However, the student may include no more than six credits of SOCI 5899 on their two Plans of Study during their graduate careers. Any exceptions to this policy must be approved by the Director of Graduate Studies.

Course Credit Guidelines

The Graduate School limits the total number of credits per semester to 20 credits. Graduate students should also note that the Graduate School does not permit students to take all 15 credits of GRAD 6950 in a single semester. To be enrolled full time, GAs need only take 6 credits. If you do not have a GAship, you must take 9 credits to be enrolled full time. For more information: <http://financialaid.uconn.edu/enrollment/>

Required Coursework

To summarize, the Ph.D. program in Sociology is divided into the M.A. phase (two years) and the Ph.D. phase (four years). Combining these two phases of the program, there are eight required courses that all students must take to achieve the Ph.D. in Sociology. These are:

M.A. Phase of the Program:

SOCI 5001 Proseminar (1 credit)
SOCI 5201 The Logic of Social Research (3 credits)
SOCI 5203 Quantitative Methods I (3 credits),
SOCI 5231 Qualitative Methods I (3 credits)
SOCI 5251 Core Theorists (3 credits)

Ph.D. Phase of the Program

SOCI 6203 Quantitative Methods II (3credits)
SOCI 6231 Qualitative Methods II (3 credits)
SOCI 6251 Contemporary Sociological Theories (3 credits)

Even though these requirements are spread over the two phases of the program, in practice, we strongly encourage students who enter the program *without* the M.A to complete all eight courses in their first two years and, as a general rule, most students follow this advice. This means that students concentrate on the core coursework in the first two years and then focus

more on elective courses after the second year. Students entering the program with the M.A. from another university are encouraged to complete any courses for which they have not received exemptions as soon as possible.

Next is the Timeline for Completion of Coursework and Key Requirements which demonstrates how the typical student entering the program *without* the M.A. would progress through the program and achieve the M.A. and Ph.D. degrees in Sociology. The Timeline can be adjusted to accommodate the individual situations of students entering the program *with* the M.A. For purposes of the Sociology program, students entering the program *with* the M.A. are considered to be in the “third year” of the program.

Timeline for Completion of Coursework and Key Requirements for Students Entering with a Bachelor’s degree

The following provides a timeline for completion of coursework and key requirements for completion of the Master’s degree. Students who plan to use qualitative data for their MA thesis are permitted to change the recommended order of the methods sequence and enroll in SOCI 5231 in Fall First Year. Please contact the Director of Graduate Studies for a revised timeline.

FIRST YEAR:

Fall Semester:

SOCI 5001 (0 credits)
SOCI 5201 (3 credits)
SOCI 5251 (3 credits)
SOCI elective (3 credits)
SOCI 3211Q (4 credits, if needed)*

Spring Semester:

SOCI 5001 (1 credit)
SOCI 5203 (3 credits)
SOCI 6251 (3 credits)*
SOCI elective (3 credits)
GRAD 5950 (3 credits “thesis credit”)

SECOND YEAR:

Fall Semester:

SOCI 6203 (3 credits) *
SOCI 5231 (3 credits)
SOCI elective (3 credits)
GRAD 5950 (3 credits “thesis credit”)

Spring Semester:

SOCI 6231 (3 credits) *
SOCI elective (3 credits)
SOCI elective (3 credits)
GRAD 5950 (3 credits “thesis credit”)
(Master’s Thesis should be completed and approved by the Advisory Committee)

THIRD YEAR:

Fall Semester:

SOCI elective (3 credits)
SOCI elective (3 credits)
SOCI elective (3 credits)
(Final deadline for filing of Master’s thesis and all other M.A. requirements November 1)
(Presentation of Master’s thesis to the Department by third-year cohort students)

Spring Semester:

SOCI elective (3 credits)
SOCI elective (3 credits)
SOCI elective (3 credits)

FOURTH YEAR:

Fall Semester:

Outside area/Language (3 credits) ♦
Outside area/Language (3 credits) ♦
GRAD 6950 (3 or 6 “dissertation credit”)

Spring Semester:

GRAD 6950 (6 credits “dissertation credit”)

FIFTH YEAR:

Fall Semester:

GRAD 6950 (6 “dissertation credit”)
(*Complete General Exam*)

Spring Semester:

GRAD 6950 (6 credits “dissertation credit”)
Final deadline for completion of General Exam is February 15

SIXTH YEAR:

Fall Semester:

GRAD 6950 (6 “dissertation credit”)

(*Complete dissertation proposal*)

Spring Semester:

GRAD 6950 (6 “dissertation credit”)

Final deadline for completion of Dissertation proposal is February 15

*—These credits should not be included on the Master’s Degree Plan of Study and will carry forward to the Ph.D. program.

♦—Students who can demonstrate language proficiency may be exempt from the language requirement.

Graduate Student Advising

Major Advisor and Advisory Committee

All students in the graduate program must have a Major Advisor who is a regular tenured or tenure track member of the Sociology Department and the UConn Graduate Faculty. The Major Advisor should be selected by mutual consent between the student and the faculty member based on similarity of interests and/or availability of the faculty member. The Major Advisor serves as a mentor to the student, Chair of the Master’s Thesis Committee, General (Area) Exam Committee, and Dissertation Committee. The Director of Graduate Studies will facilitate the selection of an initial Major Advisor for students entering the program. Students may change the Major Advisors if it becomes apparent that another faculty member is more suitable. In such cases, appropriate forms must be filed with the Graduate School to make the change official. By the start of their second year in the program, all students should have an Advisory Committee of at least three members, the composition of which is described in the paragraph below. The Advisory Committee serves as the student’s Master’s Thesis Committee.

The Major Advisor and members of the Advisory Committee are chosen by mutual consent of the student and the faculty members. The Advisory Committee consists of at least three faculty members. In cases where the student forms a three-person Advisory Committee, all three must be members of the Sociology Department *or* affiliated members of the Sociology Department. All members of the three-person Advisory Committee must be members of the UConn Graduate

Faculty. In cases where the student forms an Advisory Committee of more than three faculty members, these faculty must meet the same requirements, except that a fourth and fifth member may also be: a) a faculty member from another UConn department who is a member of the Graduate Faculty, b) a faculty member from another university who receives approval by the Graduate School.

Most students constitute an Advisory Committee of only three members during the M.A. portion of the program. Many students maintain a three-person Advisory Committee throughout the PhD program as well, but some students increase the Advisory Committee to four or five persons during the PhD portion of the program. The decision about the size of the Advisory Committee is at the discretion of the student in consultation with the Advisor and other members of the Advisory Committee. Students may change members of their Advisory Committees if other faculty are more suitable and are willing to serve. When a change is made to the Advisory Committee, appropriate paperwork should be filed.

Just as students have the right to request the faculty members they prefer to serve on their Advisory Committees, faculty have the right to turn down students' requests for any reason. Students' inability to form a viable Advisory Committee at crucial junctures in their graduate careers (M.A. thesis, General Area Exam, Dissertation, etc.) may stall their progress in the program and effectively terminate their graduate careers at UConn.

All faculty serving on Advisory Committees must have Graduate Faculty status from the Graduate School or, in the case of faculty from other universities, the equivalent designation from their universities. According to Graduate School rules, retired UConn Sociology faculty may only serve as Major Advisors or members of Advisory Committees if they were already serving in that capacity for that particular student before they retired.

Voting Matters

Master's Thesis. The decision to approve the master's thesis is made by the student's Advisory Committee. Approval is determined by majority of faculty on the Advisory Committee voting to approve the thesis. A majority is defined as 2-1 in the case of a three-person Advisory Committee, 3-1 in the case of a four-person Advisory Committee, and 3-2 in the case of a five-person Advisory Committee.

General (Area) Exam. According to Graduate School rules, General Exam Committees must consist of five faculty members, at least four of which must be UConn faculty members. In addition, they must be UConn Department of Sociology Graduate Faculty or a faculty member with graduate faculty status and a courtesy appointment in Sociology; and they must have expertise in the area covered by the General Exam. No more than one member of the General Exam Committee may be from another university.

In cases where the student's Advisory Committee consists of five members, all five are automatically members of the General Exam Committee. In cases where the student's Advisory Committee consists of less than five members, the students must add additional members to constitute a five-person General Exam Committee. All five members of the Committee—

whether or not they are members of the student's Advisory Committee—participate in the determination of the reading list and the creation and evaluation of the General Exam. The decision to “pass” a student on the General Exam is determined by a vote of 4-1 or 5-0.

Dissertation Approval. According to Graduate School rules, the Dissertation Committee must consist of five faculty members. Within Sociology, the constitution of the Dissertation Committee follows the rules of the student's Advisory Committee. That is, all members of the Advisory Committee—whether three, four, or five faculty members—are automatically members of the Dissertation Committee. If the student's Advisory Committee is less than five members, then the student must ask additional faculty members to be present at the dissertation defense as members of the Dissertation Committee. In such cases, these faculty must meet the same requirements as UConn sociology faculty, except that a fourth and fifth member may also be: a) a faculty member from another UConn department who is a member of the Graduate Faculty, b) a faculty member from another university who receives approval by the Graduate School. These additional members—if they are not members of the Advisory Committee—do not have voting status on passing the dissertation, but must sign the paperwork required to indicate they were present at the defense. *The decision to approve the dissertation is made by those members of the Dissertation Committee who are also members of the student's Advisory Committee.* Approval of the dissertation is thus determined by majority of faculty on the Advisory Committee voting to approve the dissertation. A majority is defined as 2-1 in the case of a three-person Advisory Committee, 3-1 in the case of a four-person Advisory Committee, and 3-2 in the case of a five-person Advisory Committee.

The Plan of Study

In accordance with Graduate School rules, students must file a Plan of Study with the Graduate School at two times in their graduate careers: 1) well before applying for the Master's Degree and 2) well before completion of the Ph.D. General Exam. Both Plans of Study must record all coursework that a student has taken or will take for completion of the degree.

The Graduate School urges students to file their Plans of Study as early as possible,

If Plans of Study are filed after the requisite deadlines, they may not be processed by the Graduate School in time and may delay the processing of the M.A. degree or the completion of the Area Exam.

If, for any reason, the courses taken change after the Plan of Study has been filed, a new Plan of Study must be filed with accurate course information. The new Plan of Study must be filed in accordance with the time deadlines specified above.

The General (Area) Exam

Students are required to take one General Exam in the Ph.D. phase of the program. This is sometimes referred to as the “Area Examination.” *The General Exam must be taken after all Sociology coursework for the Ph.D. is completed (including removal of all incompletes), unless there is unanimous consent by the General Exam Committee that it can occur earlier.* The

General Exam is designed to demonstrate mastery over a particular area of sociological expertise. The Exam should be considered a “bridge” between coursework and the dissertation. It is designed to go well beyond previous coursework that a student has taken in the field, but sufficiently broader than a dissertation-specific topic. The breadth of the General Exam should dovetail with that of an ASA section or the intersection of two ASA sections. So, for instance, a General Exam on either “Sociology of the Family” or “Sociology of Education” would constitute suitable areas, as would “Sociology of Family and Education.” A complete list of ASA sections is provided at this link: <http://www.asanet.org/sections/list.cfm>.

The reading list for the General Exam will be tailored to the student’s interests within the area and will be determined by a process of negotiation between the student and the members of the General Exam Committee. Those faculty members with greater expertise in the area will typically have greater influence in shaping the reading list, but all Area Committee members must approve the list before the exam can be scheduled.

The General Exam shall have both a written and oral component. Students will have two weeks to complete the written portion. The written portion is take home, with open book and open notes. Students will respond to at least three questions designed to emphasize a broad understanding of theory, methods, and substantive areas. Faculty have leeway as to how to ask questions and what choices students have about which questions they will answer. Student responses must be 40 pages or less (not counting references).

The oral portion of the General Exam must be completed within one week of turning in the written portion. During the oral portion, committee members may probe answers that seem insufficient, ask about questions the student did not choose to answer, or anything else within the parameters of the reading list. There can be no feedback from committee members to the student between the written and oral portions, except for questions of clarification.

The written and oral portions shall be assigned a single grade of either “Pass” or “Fail.” A grade of “Pass” requires a positive vote of at least four members of the General Exam Committee. There is no grade of “Partial Pass” and there is no provision for retaking just a portion of the General Exam.

If the student fails the General Exam s/he may schedule a second opportunity to take it, but the second exam must be scheduled within six months of failing the first exam. The student may constitute a new General Exam Committee for the second exam, but ordinarily this is not advisable. If the student fails the exam a second time, or does not complete it within six months, this is grounds for dismissal from the graduate program.

Financial Assistance for Graduate Students

Typically, students admitted to the M.A/Ph.D graduate program in Sociology receive a generous six-year financial assistance package including tuition waiver and financial support through a teaching assistantship, research assistantship, or fellowship. A graduate assistant is also eligible for health insurance. Students receiving financial assistance are expected to be enrolled full-time. Graduate students who enter with a Sociology M.A. can expect to receive four years of funding. Henceforth, in this handbook, “typically” refers to funding from different streams: (a) College of

Liberal Arts and Sciences Dean's funding which provides Years 1-5, and (b) other streams which typically funds Year 6, including the regional campuses and other related units like Women, Gender and Sexuality Studies and the Writing Center. Some students also receive research assistantships and fellowship awards. Financial assistance is pending the continued availability of funding through the duration of their careers and provided that students maintain satisfactory academic progress and performance in their assignments.

In most cases, graduate students have a 100% assignment which is 20 hours per week. The 20 hours may also sometimes be split between two assignments. These are typically nine-month assignments; students are expected to be available from August 23 - May 22.

GA Responsibilities During Academic Breaks: The Sociology department traditionally releases TAs and Graduate Instructors for the intersession and summer breaks after the work for the semester is completed. TAs and Graduate Instructors do not need to request time off for these academic breaks. GAs who are working in other capacities (e.g. research assistants or editorial assistants) may contact the supervisor to request to take time off for academic break periods. These requests are subject to the work needs and with the consent of their supervisor. Such requests that are consistent with the deadlines are responsibilities of the GA's work shall not be unreasonably denied. If denied, the GA may appeal the decision to the Dean of the Graduate School. When confronted with a request, the supervisor will consider the following questions: (1) Can the GA's work deadlines and responsibilities accommodate the GA taking time-off? (2) Has the GA worked over 20 hours per week when classes were in session and allowing him/her to leave over the intersession would put the GA at an "average of 20 hours per week over the course of the appointment" (8/23 – 1/6)? (3) Has the department traditionally released GAs at this time prior to the effective date of the contract? (4) Did the GA work straight through the semester without taking any time-off from work?

GA Levels: Graduate student stipends are stratified into three levels. **Level I** is for GAs who have at least a B.A. degree. **Level II** is for GAs who either have a Sociology Master's degree, a MA or other advanced degree in a related field, or have attained at least 24 credits UConn graduate credits. **Level III** is for GAs who have passed the General Area Exam. Students who reach a qualifying event during the semester will see the increase in their level at the start of the following semester.

The graduate stipends at each level are available at:

http://www.payroll.uconn.edu/PY/for_departments/graduate_stipend2016_2017.html

Students typically have the opportunity to experience several different types of funding situations during their graduate careers. Each assignment should be viewed as part of an apprenticeship in which graduate students are learning the craft of Sociology, either as a teacher or as a researcher.

Teaching Assistants. Teaching Assistants (TAs) assist faculty members with a variety of duties such as holding office hours for students, administering exams, grading assignments, and maintaining gradebooks. In some classes, students will lead discussion sections or computer lab sessions. Most TAs are held by students who are at early stages of their graduate careers (i.e., pre-M.A.) or new to the graduate program. However, in some cases, more advanced students may be assigned TA positions such as assisting with graduate statistics courses. All

Teaching Assistants for whom English is not a native language must pass an oral English proficiency test regardless of citizenship or visa status. See this link for more information:

<http://ita.uconn.edu/testing-english-proficiency-certification-effective-for-teaching-assistants-starting-in-fall-2014-or-after/>

Graduate Instructors. Graduate Instructors have full responsibility for teaching their own classes. In a given semester, students may be assigned two courses, either 19 student writing intensive courses or 35 student non-writing intensive courses or one of each. To serve as a Graduate Instructor, students must have completed their Master's degrees and have successfully completed Teacher Training (to be described below). Generally, Graduate Instructors are assigned to courses on the Storrs campus in Years 3-5. In Year 6, Graduate Instructors are generally assigned to teach at regional campuses of Hartford, Waterbury or Stamford. In cases where transportation to regional campuses is an issue, the department will make efforts to accommodate these challenges.

Research Assistants. Research assistants assist faculty with their research or other academic duties. These positions are usually funded by internal or external research grants or by other funds to support faculty who edit journals or have administrative responsibilities. These positions may provide students with opportunities to gain valuable research experience and perhaps collaborate with faculty on research papers. Research assistantships are usually awarded based on the skills the student brings to the position and the compatibility of research interests between the faculty member and the student.

Graduate Assistantships at Other Units: students are also encouraged to explore graduate assistantship opportunities in other units at UConn. Sociology graduate students have received TA or Graduate Instructor positions at WGSS, Judaic Studies and HRI and administrative positions at the Writing Center and in residential programs. Other units may list open graduate assistantships here: <http://grad.uconn.edu/current-students/open-ga-ships/>. A full list of centers and institutes at UConn is available here: <http://provost.uconn.edu/centers-and-institutes/>.

Fellowships. Graduate students may also receive fellowships from either internal or external sources. External fellowships are available from a variety of federal agencies and private foundations. Graduate students are strongly encouraged to apply for external fellowships in their second year of graduate school, predissertation stage, dissertation fieldwork stage and final year stage. For more information: <http://www.onsf.uconn.edu/>

Internal fellowships include:

- **Outstanding Scholars Program Fellowship (OSP)** is funded by the Graduate School. Candidates from Sociology are nominated by the Director of Graduate Studies during the graduate admissions process. For more information see: <http://grad.uconn.edu/financial-resources/internal-funding-opportunities/outstanding-scholars-program-osp-fellowships/>
- **Giolas-Harriott Fellowship (GH)** is funded by the Graduate School. Candidates from Sociology are nominated by the Director of Graduate Studies during the graduate admissions process. For more information see: <http://grad.uconn.edu/financial-resources/internal-funding-opportunities/giolas-harriott-crandall-cordero-fellowships/>

- **Crandall Cordero Fellowship (CC)** is funded by the Graduate School. Candidates from Sociology are nominated by the Director of Graduate Studies during the graduate admissions process. For more information see: <http://grad.uconn.edu/financial-resources/internal-funding-opportunities/giolas-harriott-crandall-cordero-fellowships/>
- **UConn Humanities Fellowship** is a one year fellowship funded by the UConn Humanities Institute to pursue dissertation work in the humanities: <http://humanities.uconn.edu/become-a-fellow/>

Internal Supplemental Funding for Research, Travel and Professional Development

Graduate students are also encouraged to apply for funding to support research expenses, travel to field sites and professional conferences, methods training workshops and other professional activities. These funding opportunities are not intended to provide tuition remission or salary but rather to supplement existing graduate employment.

- **Graduate School Predoctoral Fellowships** are supplemental funds from the Graduate School awarded to doctoral students who the Director of Graduate Studies determines are within the CLAS funding cycle, post-M.A., and show significant scholarly accomplishments as evidenced by research publications and external grants/fellowships received while enrolled as a UConn student.
- **Semi-Annual Doctoral Dissertation Fellowships** are awarded twice each year by the Graduate School to support doctoral dissertation research: <http://grad.uconn.edu/financial-resources/internal-funding-opportunities/semi-annual-doctoral-dissertation-fellowship-program/>.
- **Graduate School Doctoral Student Travel Award** are available to support doctoral students' travel to domestic or international professional societies directly associated with a doctoral student's research <http://grad.uconn.edu/financial-resources/internal-funding-opportunities/doctor-student-travel-award/>
- **Human Rights Institute Graduate Research Funding and Dissertation Writing Fellowship** support research on human rights: <http://humanrights.uconn.edu/graduate-funding-opportunities/>
- **El Instituto Tinker Foundation Research Grants** provide travel funds to Latin America and the Caribbean: <http://elin.uconn.edu/tinker-grants/>
- **InCHIP Graduate Student Affiliate Seed Grants** are awarded by the Institute for Collaboration on Health, Intervention, and Policy to support new research initiatives and pilot work in the areas of health behavior and health behavior change.
- **Sociology Department Funds**; the Sociology department periodically distributes funds for travel to professional conferences and other related activities. Contact the Department Head for more information.

Short Term Emergency Loans

The **Graduate Student Senate (GSS)** provide short-term, interest-free emergency loans exclusively for graduate students. The GSS is located in the Student Union, Room 213, 2110 Hillside Rd, U-3061, Storrs, CT 06269-3061. Their contact information is 860-486-3907 (voice),

860-486-0203 (fax), and gssuconn@gmail.com. Their website is at this link: <http://www.gss.uconn.edu/>.

The Short Term Emergency Loans Fund (STELF) is maintained by the Dean of Students Office. The STELF is an emergency loan fund available to degree students during the months of the year when they are in classes at the University. The fund is intended to help students in financial emergencies such as transportation cost home when there is an illness or other family emergency, car repairs, living expenses, school supplies, etc. Loans are for a maximum of \$500 and usually expected to be repaid in one to three months. These loans cannot be used to pay a balance owed to the University on their fee bill or student financial account. This loan application will only be considered if a graduate student has been turned down for a loan from the Graduate Student Senate (GSS). The Short Term Emergency Loans Fund (STELF) and Application Form is available at this website: <http://dos.uconn.edu/short-term-emergency-loans-stelf/>.

Teacher Training

Students are required to successfully complete Teacher Training before they can teach their own classes. Teacher Training consists of working as a Teaching Assistant for a large undergraduate Introductory Sociology or Social Problems class. Teaching Assistants generally lead two discussion sections per week. In these classes, graduate students receive instruction on teaching methods, have their teaching observed by the faculty member, receive feedback on their teaching, and gain practical teaching experience under the supervision of the faculty member in charge of the class. They may also receive opportunities to teach once in the large lecture format. Graduate students usually participate in Teacher Training in their first year of the program. Once students have completed Teacher Training and attained their Master's degrees, they are eligible to teach their own classes.

Summer Teaching

Students who have attained their Master's degrees, successfully completed Teacher Training, and taught at least one course during the academic year are eligible to teach their own classes in the summer.

Funding Eligibility and Alternative Sources of Employment

The financial assistance package is intended to provide support for graduate students to make satisfactory progress toward completion of their degrees and to allow necessary time to produce publishable research. **Students are strongly discouraged from working additional hours in employment either on campus**, at other universities, or elsewhere, except under extraordinary situations. Such employment is detrimental to progress through the program, performance in the TA or RA role, and to the time it takes to work on publishable research. In the rare circumstances where such outside employment is justified, the graduate student must receive written permission from the Major Advisor and the Department Head using the Supplemental Employment Approval form available at this website: <http://grad.uconn.edu/wp-content/uploads/sites/1635/2014/08/GraduateAssistantAYSEA.pdf> This form needs to be

completed at least TWO WEEKS before the start of each semester in which the student intends to engage in outside employment. Working in such outside employment without permission may disqualify students from receiving financial assistance from the Department in the future.

Occasionally, graduate students may get an opportunity to work in a graduate assistantship not funded by the Sociology Department (e.g. TAship at WGSS). In these cases, the student will exit the departmental funding stream and the departmental funding for that student will be reallocated to other Sociology students. Funding cannot be “banked” for future semesters by students who leave the departmental funding stream. If that student later returns to the departmental funding stream, s/he will return to where s/he would have been if s/he had never left. For instance, if a student works as a Research Assistant in years two and three, s/he will return to his/her regular place in the funding stream in year four.

Teaching Required Undergraduate Courses

Teaching any of the required undergraduate courses (SOC 3201, SOC 3211Q, SOC 3251) is a valuable experience for graduate students who may wish to teach these classes in their faculty careers. Exceptionally qualified students may teach any of the required undergraduate courses by permission only. The preferred qualifications for graduate students who wish to teach a required undergraduate class are that they must have:

- A GPA of A- (3.67) in relevant coursework
 - For SOC 3201: SOC 5201, SOC 5231, and SOC 5203
 - For SOC 3211Q: SOC 5201, SOC 5203, and SOC 6203
 - For SOC 3251: SOC 5201, SOC 5251, and SOC 6251
- Previously served as a teaching assistant for the class in which s/he wishes to teach, or in the case of SOC 3211Q, having served as a teaching assistant for the graduate statistics courses
- Passed the General Exam
- Letters of support from two faculty attesting to the student’s ability to teach the course
- Had solo teaching responsibility for another course before they teach a required course

No single criterion shall disqualify a student; rather, permission will be granted on the basis of the total package of qualifications. Final approval must be granted by the Undergraduate Program Committee and Graduate Program Committee.

Financial Assistance Guidelines: Maintaining Satisfactory Academic Progress

Assuming that funding levels remain the same, graduate students are typically funded for six years (four years if entering with a Sociology MA) as long as they maintain satisfactory academic progress through the program. The faculty hold a special meeting on the first Wednesday in March to discuss the progress of each student in the program and determine if funding will be renewed for the next academic year.

In the March meeting, student progress is evaluated based on their standing as of February 15 each year. Students are expected to achieve certain benchmarks as they progress through the program. The following timeline provides the benchmarks students are expected to achieve for each year in the program. Completion of the benchmarks is not a guarantee that financial assistance will be renewed, since financial assistance is always contingent upon the continued availability of funds.

First Year Review (based on progress through 1st semester as of February 15):

- Completion of SOCI 3211Q, if needed (Note: For departmental purposes, this course is not counted in the calculation of the GPA, but it is included on the graduate transcript)
- Completion of 9 graduate credits toward M.A./Ph.D. degree
- Cumulative GPA of 3.3 (B+ average)
- Satisfactory performance in TA/RA assignments
- Possible exceptions: one incomplete

Second Year Review (based on progress through 3rd semester as of February 15):

- Completion of 34 graduate credits toward M.A./Ph.D. degree
- Cumulative GPA of 3.3 (B+ average)
- Satisfactory performance in TA/RA assignments
- Possible exceptions: one incomplete

Third Year Review (based on progress through 5th semester as of February 15):

- Completion of M.A. degree by November 1* of fifth semester
- Completion of 9 graduate credits toward Ph.D. degree
- Cumulative GPA of 3.3 (B+ average)
- Satisfactory performance in TA/RA assignments
- Possible exceptions: one incomplete

**This early date is necessary in order to qualify third year students to teach their own classes in Spring of their third year. The faculty also includes a brief review of 3rd year students in the November faculty meeting. Failure to have met the November 1 filing deadline may result in loss of funding beginning as early as the Spring semester.*

Fourth Year Review (based on progress through 7th semester as of February 15):

- Completion of 27 graduate credits toward Ph.D. degree
- Cumulative GPA of 3.3 (B+ average)
- Satisfactory performance in TA/RA assignments
- Possible exceptions: one incomplete

Fifth Year Review (based on progress through 9th semester as of February 15):

- Completion of all required coursework for Ph.D. degree
- Cumulative GPA of 3.3 (B+ average)
- Completion of General (Area) Exam
- Satisfactory performance in TA/RA assignments
- No incompletes

Sixth Year Review (based on progress through 11th semester as of February 15):

- Completion of Dissertation Proposal
- Satisfactory performance in TA/RA assignments
- No incompletes

Based on the faculty review, students may be given a probationary renewal of their financial assistance, pending the completion of all of the benchmarks by a specified date. In these probationary cases, the Director of Graduate Studies will determine whether the situation has been remedied by the date specified and whether financial assistance will be renewed.

Students whose financial assistance is not renewed have one year to remedy the situation which led to the non-renewal. They will automatically be re-evaluated in the next year's review. If they have remedied the situation, their financial assistance may be renewed if funds are available. After two years of being denied financial assistance, the student must formally apply for financial assistance in subsequent years.

Leave of Absence

Graduate students may request a leave of absence from the graduate program for compelling personal or medical reasons for a period of up to 12 months (one calendar year). The application for a leave of absence must be made in writing using the Request for Leave of Absence from Graduate Studies Form available at this website: <http://web2.uconn.edu/hrnew/docs/GA-Leave-Request.pdf>

The completed application form must bear the signatures of the student, the student's Major Advisor, and the Department Head. The completed application form is to be submitted to the Graduate School for review and approval at least 30 days before the leave of absence is to commence, or the earliest date possible in extenuating circumstances.

Reinstatement from an approved leave of absence will occur at the beginning of the appropriate academic term. To request reinstatement from an approved leave of absence, the student should complete the form titled Request for Reinstatement from Leave of Absence from Graduate Studies, and submit it to the Graduate School. The Reinstatement form is available as this website: <http://grad.uconn.edu/wp-content/uploads/sites/1635/2014/06/reinstatementfromleaveofabsence.pdf>.

If the leave of absence is approved by the Graduate School, the Department will make every effort to place the student back in the departmental funding stream for financial assistance without any loss of eligibility.

Further information about the Graduate School's policy on leaves of absence is described in the Graduate School Catalog and is available at this website: <http://gradcatalog.uconn.edu/grad-school-info/policy-on-leave-of-absence-from-graduate-studies/>.

Graduate Assistant Leave including maternity leave is administered separately from graduate academic leave. For information: <http://hr.uconn.edu/ga-leave-administration/>

Maternity Leave: graduate assistants are entitled to up to six (6) weeks of paid leave following natural childbirth and eight (8) weeks following childbirth by caesarian section. For more information: <http://hr.uconn.edu/ga-leave-administration/>

Care of Newborn Leave: graduate assistants are entitled to up to 21 consecutive calendar days of paid leave following the birth of a child for a non-birth parent or the adoption of a child. For more information: <http://hr.uconn.edu/ga-leave-administration/>.

Sociology Computer Lab

The Sociology Computer Lab is located in Manchester Hall, Room 318. The Computer Lab is primarily for use by graduate students and for lab sessions for graduate quantitative methods classes. Faculty or students who wish to use the Lab for research or teaching purposes should reserve the room with the Administrative Assistant. The computers in the Lab are stocked with a variety of quantitative and qualitative software, Microsoft Office, and other software. Graduate students are given access codes to the Lab so they can get into the Lab 24 hours a day.

Graduate Student Office Policy

Graduate students in the Sociology program shall be provided with office space in which to complete their course work, conduct research, and hold regular office hours with their students. Due to the limited space available, offices will not be provided to students who are beyond their 8th year of study (based upon the statute of limitations set by the graduate school for completing an advanced degree). In the event of a shortage of office space, the following procedure shall be followed for determining the assignment of offices:

1. Students beyond the department timeline for completion of a degree will be asked if they would like to share a desk with a fellow grad or relinquish their office space.
2. If there are no volunteers in step 1, then the two students that are furthest beyond the departmental timeline shall be required to share a desk.
3. If the shortage of space requires further reductions, then the next two students that are furthest beyond the timeline will be required to share a desk.
4. In the event that these changes still do not adequately address the space shortage, then the student furthest beyond the departmental timeline will no longer be granted office space. Further reductions should proceed in this manner, affecting only students beyond the departmental timeline for completion to degree.
5. While not recommended, students that are within the timeline who do not use their offices may volunteer to share or relinquish their space to other students who may have a greater need for that space.

These policies were adopted by the Sociology Graduate Students in Spring 2014 and are open to revision during future meetings of said body.

In the event that personal belongings are left after a student relinquishes their office, the Graduate Facilities Committee is entrusted with clearing the office two weeks before the start of the semester. The department will store up to one copy box full of personal items in the Manchester Basement contingent on space available for up to 6 months before disposing of them. Large personal items like futons will be distributed to other current graduate students or disposed.

Graduate Student Awards

The College of Liberal Arts offers several awards that Sociology graduate students are eligible to win. Some awards are for general excellence (e.g. Belden or Covenant Insurance). Others are tied to specialization like East Asian Studies (Kim Fellowship) or health (Witzel Awards). Graduate students can now self-nominate for several CLAS awards that had formerly required departmental nomination including the Ross MacKinnon Graduate Fellowship and CLAS Dean's Graduate Fellowship. **Graduate students are strongly encouraged to submit applications:** <http://clas.uconn.edu/scholarships/>.

The Department of Sociology makes several awards to recognize graduate students with outstanding research and teaching records. The criteria for these awards is provided below. Past awardees are listed on the Department website.

The **Outstanding Graduate Student Research Award** has been awarded annually since 1997 and is given to a student who demonstrates excellence in scholarly accomplishments as evidenced by research publications, funded grants and fellowships, and research-related awards. To be eligible for the Outstanding Graduate Student Research Award, students must have completed all required coursework and the area exam by March 1 of the year in which the award is made. Eligible students who wish to be considered for this award must create a dossier with the following information:

- A research statement describing past research accomplishments and future research plans
- A brief letter of support from a faculty member
- A copy of a recent CV
- Copies of all published articles, book chapters, books, book reviews, encyclopedia entries, and grant or fellowship proposals

The dossier should be submitted to the Program Assistant by the **FIRST MONDAY AFTER SPRING BREAK**. We strongly encourage students to submit materials electronically. Awards will be determined at the April faculty meeting.

The **Outstanding Graduate Student Teaching Award** has been awarded annually since 2002 and is given to a student who demonstrates excellence in quality of teaching and teaching-related awards. To be eligible for the Outstanding Graduate Student Teaching Award, students must have completed all required coursework and the area exam by March 1 of the year in which the

award is made. Eligible students who wish to be considered for this award must create a dossier with the following information:

- A teaching statement describing teaching accomplishments and philosophy of teaching
- A brief letter of support from a faculty member
- A copy of a recent CV
- A teaching portfolio including:
 - List of courses taught and when they were taught
 - Sample syllabi (most recent one from each course taught)
 - Copies of teaching evaluations
 - Teaching-related publications
 - Evidence of teaching awards or other teaching-related recognitions
 - Any other materials relevant to teaching qualifications

The dossier should be submitted to the Program Assistant by the **FIRST MONDAY AFTER SPRING BREAK**. We strongly encourage students to submit materials electronically. Awards will be determined at the April faculty meeting.

The **Ron Taylor Award for Best Graduate Student Paper** is named for former Professor Ronald Taylor who also served as Department Head and as Vice Provost for Multicultural and International Affairs at the University of Connecticut. The Ron Taylor Award has been given since 2001 and is awarded to the student or students who writes the best paper in a given academic year. Eligible papers must be based on unpublished research by current UConn Sociology graduate students. Students wishing to be considered for the Ron Taylor Award should submit their papers to the Program Assistant in the Spring Semester after a call for submissions is circulated. We strongly encourage students to submit materials electronically. Awards will be determined by the Faculty Awards Committee.

The **Michael L. Dunphy Scholarship Award** has been awarded annually since 1985 and recognizes an outstanding student with an interest in American politics, society, culture, and history. The Dunphy Scholarship includes a financial award of up to \$500 and rotates among the Sociology, History, and Political Science departments at UConn. The award rotates to Sociology every three years. Qualifications for the Dunphy Scholarship include the following: Exceptional academic credentials; Financial need; Scholarly interest in any or a combination of the following fields: American politics, society, culture, and history. In Sociology, students must meet these additional qualifications: Must be in the Ph.D. (i.e., post-M.A.) phase of the program; a minimum of 3.5 cumulative GPA in the graduate program at UConn; Evidence of the student's interests in the topics supported by the Dunphy Scholarship based on Master's theses, Dissertations, or papers submitted for publication; Be within eligibility for departmental financial assistance. Applications for the Dunphy Scholarship must include:

- a written statement that discusses: why the applicant thinks he or she should receive the award; the applicant's financial need; affirms that the student is currently within her or his funding cycle (i.e., not beyond 6th year in program)
- a curriculum vitae
- a transcript

Applications for the Dunphy Scholarship should be sent to the Program Assistant on a date specified during those years in which Sociology gives the award. We strongly encourage students to submit materials electronically. Awards will be determined by the Faculty Awards Committee.

The Graduate Curriculum in Sociology

Required Sociology Courses: Here is a list of the eight required courses which all students must take to complete the Ph.D. degree. We recommend that students entering the program *without* the M.A. complete these courses in the first two years in the program.

SOCI 3211Q. Quantitative Methods in Social Research. (Fall semester) (if needed).

Students who have not taken an undergraduate statistics course or feel that the statistical skills they gained in such a class are rusty must take our undergraduate statistics course SOCI 3211Q in their first semester in the program. This course does not count towards the financial aid review of your GPA but the grade is still included in your graduate transcript.

SOCI 5001. Proseminar. (Fall and Spring semesters).

Required of all M.A. candidates in the first year of study. Covers issues of successful graduate education and professionalization, including transitioning from the role of student to scholar; mentoring; networking; choosing thesis topics; presenting papers at conferences; getting papers published; getting grants; and developing vitae.

SOCI 5201. The Logic of Social Research. (Fall semester).

Required of all M.A. candidates in the first year of study. Covers the logic of how to frame and design social research. Topics include the link between theory and method, selection of a research topic, inductive versus deductive reasoning, causality (including research designs for identifying causal relations) and causal errors, conceptualization, operationalization, levels of analysis, measurement, reliability and validity, sampling, using mixed methods, research ethics, and the politics of social research.

SOCI 5251. Core Theorists. (Fall semester).

An examination of the original writings of the major figures in sociological theory: Durkheim, Marx, Weber, and Simmel. The course focuses upon the theories of these major figures, their relations with contemporaries, their interconnections, and their influence upon subsequent theory and theory groupings.

SOCI 6251. Current Theory and Research. Prerequisite: SOCI 5251. (Spring semester).

An examination of current theories. Topics include: consideration of their continuities with classical theories, conceptual and measurement problems in testing and constructing current theories, and the interplay between theory and research.

SOCI 5203. Quantitative Research I. Prerequisites: SOCI 3211Q or its equivalent and SOCI 5201. (Spring semester).

Required of all M.A. candidates in the first year of study. Introduction to quantitative methods of social research. Topics include linear regression, including ANOVA and ANCOVA; hypothesis testing and model selection; regression diagnostics; non-linearity and functional form; path analysis; and factor analysis.

SOCI 6203. Quantitative Research II. (Fall semester).

Advanced quantitative methods of social research. Topics include generalized linear models, including binary logit and probit, multinomial logit, ordered logit and probit, and count data; censoring, truncation, and sample selection; panel data; and correlated errors.

SOCI 5231. Qualitative Research I. (Fall semester).

Open to master's and doctoral students in Sociology, others with permission. Introduction to qualitative methods of social research. Topics include epistemologies of qualitative methodologies; ethical issues in qualitative research; the Chicago School; symbolic interactionism and grounded theory; introduction to fieldwork; basic fieldwork techniques; interviewing; narrative analysis; textual analysis; data analysis; content analysis using computers; and writing analyses of data.

SOCI 6231. Qualitative Research II. (Spring semester).

Advanced topics in qualitative methods of social research. Topics include contemporary debates in qualitative methodology; critical perspectives on qualitative methodology; feminist research; the case method; extended case method; Third World and postcolonial approaches to social research; analyzing and reanalyzing field data; applied and evaluation research; participatory and activist research.

Elective Courses: Here is a list of elective courses which have been offered in recent years and or likely to be offered in the future.

SOCI 5205. Topics in Quantitative Methods

SOCI 5235. Topics in Qualitative Methods

SOCI 5275. Topics in Culture. Recent topics include:

Race and Media

SOCI 5401. Analysis of Social Organization

SOCI 5411. Sociology of Work

SOCI 5421. Seminar in Social Stratification

SOCI 5425. Topics in Stratification and Inequality. Recent topics include:

Global Inequalities

Sociology of Income Distribution

SOCI 5501. Racism

SOCI 5505. Topics in Racism and Ethnic Group Relations

SOCI 5515. Sociology of Immigration

SOCI 5601. Gender and Society (may be repeated with a change in content)

SOCI 5605. Topics in Gender and Sexualities

SOCI 5612. Feminist Theory and Social Science

SOCI 5651. Seminar on the Family

SOCI 5701. Urban Sociology

SOCI 5703. The Metropolitan Community

- SOCI 5705. The Community
- SOCI 5751. Demography
- SOCI 5753. Population Analysis
- SOCI 5801. Political Sociology
- SOCI 5805. Topics in Political Sociology
- SOCI 5806. Seminar in Theories of the State
- SOCI 5809. Inequality and the Welfare State
- SOCI 5821. Social Movements
- SOCI 5829. Social Change
- SOCI 5831. Law and Society
- SOCI 5833. Gender, Politics and the State
- SOCI 5895. Investigation of Special Topics. Recent topics include:
 - Contemporary Development
 - Human Rights
 - Neighborhood Inequalities
 - Sociology of Education
 - Higher Education
 - Race and Education
 - Sociology of Sexualities
 - Sexual Citizenship
- SOCI 5899. Independent Study for Graduate Students
- SOCI 6005. Advanced Topics in Sociology. Recent topics include:
 - Human Rights
- SOCI 6205. Advanced Topics in Quantitative Methods. Recent topics include:
 - Multilevel Modeling
- SOCI 6255. Advanced Topics in Qualitative Methods. Recent topics include:
 - Revising for Publication
- SOCI 6265. Advanced Topics in Sociological Theory. Recent topics include:
 - Intersectionality
- SOCI 6275. Advanced Topics in Culture
- SOCI 6425. Advanced Topics in Stratification and Inequality. Recent topics include:
 - Metropolitan Inequalities in the Great Recession
- SOCI 6505. Advanced Topics in Racism and Ethnic Group Relations
- SOCI 6605. Advanced Topics in Gender and Sexualities
- SOCI 6805. Advanced Topics in Political Sociology

Checklist for the Master's Degree in Sociology
University of Connecticut

This document provides a handy checklist of tasks that need to be completed in order to complete requirements for the Master's degree.

The M.A. Phase of the Program:

- _____ During your first year in the M.A. phase of the program, you should obtain the Master's Plan of Study form titled, "Plan of Study for the Master's Degree" from the Graduate

School at this link: <http://grad.uconn.edu/wp-content/uploads/sites/1635/2015/02/planofstudymasters.pdf>. Use this form to plan your coursework over the first two years in the program.

_____ During the first four semesters in the M.A. phase of the program, complete the required coursework which consists of 37 credits in Sociology, including the following courses which are required for the Master's Degree:

- SOCI 5001 Proseminar (1 credit)
- SOCI 5201 Logic of Social Research (3 credits)
- SOCI 5251 Core Theorists (3 credits)
- SOCI 5203 Quantitative Methods I (3 credits)
- SOCI 5231 Qualitative Methods I (3 credits)
- GRAD 5950 Master's Thesis Research (9 credits)
- Electives in Sociology (15 credits)

_____ By the start of your second year in the program, form your Advisory Committee which consists of your Major Advisor and at least two other UConn Sociology faculty members.

_____ Depending on the nature of your research, you may have to obtain IRB approval for the research plan for your Master's thesis. If this is necessary, you should obtain IRB approval before you proceed with the master's research. If you are not certain whether you need IRB approval, consult your Major Advisor.

_____ Your Advisory Committee also serves as your Master's Thesis Committee. After you have formed an Advisory Committee, you must get approval from them before proceeding with the master's research. At the discretion of the Advisory Committee, students may be required to hold a formal or informal master's thesis defense. In any event, you must obtain approval from members of your Advisory Committee to proceed with the master's research.

_____ As soon as you know what coursework will count towards your Master's degree, fill out the Master's Plan of Study, submit it to the Graduate School and give a copy to the program assistant for your file. Make sure to count only 37 Sociology credits toward the Master's Degree. Additional credits can be carried forward to the Ph.D. program.

Before Your Thesis Defense:

_____ The Graduate School has specific requirements that you must meet in filing for the Master's degree. As you prepare your Master's thesis, make sure you conform to these specifications. These requirements can be found at these links: <http://grad.uconn.edu/current-students/masters-degree-program/>; <http://grad.uconn.edu/current-students/masters-degree-program/plan-b/>; <http://grad.uconn.edu/current-students/masters-degree-program/thesis-faqs/>; <http://grad.uconn.edu/current-students/masters-degree-program/plan-a/>. Please ask program assistant if you have any questions.

- _____ Write your Master’s thesis (maximum 50 pages) and get approval from your Advisory Committee that it is ready for you to defend.
- _____ Identify a date, time, and place that is suitable for an oral defense of the Master’s thesis. Reserve a room for the defense with the administrative assistant. The oral defense is a public event that is open to the University community.
- _____ Once you have identified a date for the defense, send an announcement at least ONE WEEK in advance of the defense date to the program assistant. This announcement should include the title of your Master’s thesis, a list of your committee members, an abstract, the date, time, and location of your defense.
- _____ Prepare two copies of the “Thesis Approval Page” (on the proper paper) for your Master’s thesis defense and submit these forms to the program assistant.
- _____ Obtain two copies of the form “Report on the Final Examination for the Master’s Degree” at this link: . http://grad.uconn.edu/wp-content/uploads/sites/1635/2014/08/reportonfinalexam_masters.pdf. If you pass the defense without any revisions, complete both copies of the form and have your Advisory Committee sign them. Make sure your Major Advisor signs “Pass” next to “Results of the Examination.” Return the form to the program assistant.
- _____ Defend your Master’s thesis. At the defense, you may be asked to make revisions in the analysis or writing. Once the revisions are complete, follow the directions above for completing Report on the Final Examination.

After Your Defense and Required Revisions

- _____ Submit one signed copy of the Report on the Final Examination to the program assistant.
- _____ Complete the “Submitting Your Thesis Checklist” which can be found at this link: <http://grad.uconn.edu/wp-content/uploads/sites/1635/2014/06/submittingthesis.pdf>. Follow the directions on this Checklist for submission of materials for the Master’s degree.

Checklist for the Doctoral Degree in Sociology *University of Connecticut*

This document provides a handy checklist of tasks that need to be completed in order to complete requirements for the Master’s degree.

The Ph.D. Phase of the Program:

_____ During your first year in the Ph.D. phase of the program, you should obtain the Ph.D. Plan of Study form titled, “Plan of Study for the Degree of Doctor of Philosophy” from the Graduate School at this link: <http://grad.uconn.edu/wp-content/uploads/sites/1635/2014/08/plan-of-study-for-Doctor-of-philosophy.pdf> . Use this form to plan your coursework over the first two years in the Ph.D. phase of the program.

_____ During the first four to five semesters in the Ph.D. phase of the program, complete the required coursework which consists of 30 Sociology credits beyond the Master’s coursework and 6 credits in an outside area or foreign language, if needed. (36 credits total), including the following courses which are required for the Ph.D. Degree:

- SOCI 6251 Contemporary Sociological Theories (3 credits)
- SOCI 6203 Quantitative Methods II (3 credits)
- SOCI 6231 Qualitative Methods II (3 credits)
- Outside area courses/Language courses, if needed (6 credits)
- Electives in Sociology (18 credits)
- GRAD 6950 Doctoral Dissertation Research (3 credits)

In completing these 36 credits, please keep in mind the following:

- All students must take at least 15 credits of GRAD 6950 to complete the Ph.D. The 3 credits of GRAD 6950 shown above count as part of that 15 credits.
- For students who completed their Master’s thesis at UConn, any credits you completed beyond the required 37 Sociology credits can carry forward and count toward your Ph.D. if they were not included on your Master’s Plan of Study.
- Most students who complete the M.A. degree at UConn will have already taken SOCI 6251, SOCI 6203, and SOCI 6231. If so, these courses will count toward the Ph.D. degree. No classes listed on the MA plan of study should be listed on the Ph.D. plan of study.
- Students who did not complete the M.A. degree at UConn are required to take the required Master’s courses SOCI 5001, SOCI 5201, SOCI 5251, SOCI 5203, and SOCI 5231 unless they are given written exemptions based on having taken equivalent coursework at their previous institution.
- Some students may be exempted from the outside area/language requirement if they can demonstrate proficiency in another language besides English. For students whose native language is English, language proficiency may be demonstrated by passing a Foreign Language Examination and submitting the form “Report on Doctoral Foreign Language Examination” which can be found at this link: . Students whose native language is not English can receive a special exemption from the language requirement. See the program assistant for further details.

Before the General Exam:

_____ Follow the Graduate School’s directions for filing your Plan of Study well before you take your general exam. As soon as you know what coursework will count towards your Ph.D. degree fill out the Ph.D. Plan of Study and submit it to the Graduate School and

give a copy to the program assistant for your file. Make sure to carry forward any extra sociology credits from the Master's phase of the program. The Ph.D. Plan of Study should be filed with the Graduate School. Also, provide a copy of the Ph.D. Plan of Study to the program assistant.

General Exam:

- _____ As you get close to the time for the General Exam, keep the program assistant informed in order to facilitate the processing of paperwork.
- _____ In order to take the General Exam, you will have to form a General Exam Committee which consists of five faculty members, as described elsewhere in this document. In cases where the student already has an Advisory Committee of five faculty members, the General Exam Committee will be identical to the Advisory Committee. More typically, in cases where the student has an Advisory Committee of less than five faculty members, the General Exam Committee will consist of the student's Advisory Committee plus additional members to bring the General Exam Committee to five faculty members.
- _____ Identify a date, time, and place that is suitable for an oral defense of the General Exam. Keep in mind, the oral defense must be scheduled within one week of the completion of the written portion of the exam. Reserve a room for the defense with the administrative assistant. The oral defense is *not* a public event that is open to the University community.
- _____ Obtain and submit the form "Report on the General Examination for the Doctoral Degree" from the Graduate School at this link: <http://grad.uconn.edu/fragrant-fog/wp-content/uploads/reportongeneralexamdoctoral.pdf?update2>. Make sure the members of your Dissertation Committee sign the form and fills in "Pass" next to "Results of the Examination.
- _____ Submit the Report on the General Examination to the program assistant. Once this exam is processed with the Graduate School, your pay level will be increased to Level III.

Dissertation Proposal:

- _____ Your Dissertation committee oversees your Dissertation Proposal.
- _____ Depending on the nature of your research, you may have to obtain IRB approval for the research plan for your Dissertation. If this is necessary, you should obtain IRB approval before the Dissertation proposal defense. If you are not certain whether you need IRB approval, consult your Major Advisor.
- _____ After you have formed a Dissertation Committee, write your Dissertation proposal (approximately 20-25 pages) and get approval from members of your Dissertation Committee that it is ready for you to defend.

- _____ Identify a date, time, and place that is suitable for an oral defense of the Dissertation proposal. Reserve a room for the defense with the administrative assistant. The oral defense is a public event that is open to the University community.
- _____ Once you have identified a date for the defense, send an announcement at least ONE WEEK in advance of the defense date to the program assistant. This announcement should include the title of your Dissertation, a list of your committee members, an abstract, the date, time, and location of your defense.
- _____ Obtain the form “Dissertation Proposal for the Doctoral Degree” from the Graduate School at this link: . <http://grad.uconn.edu/wp-content/uploads/sites/1635/2016/02/Dissertationproposalfordoctoraldegree.pdf>. Submit the form to the Graduate School (with IRB approval) after the Department Head has signed.
- _____ Defend your Dissertation proposal. At the defense, you may be asked to make revisions in the research plan. Revisions to the IRB proposal, if relevant, may also be necessary.
- _____ Submit a copy of Dissertation proposal and a copy of the signed Dissertation Proposal Form to the program assistant for your file.

Before Your Dissertation Defense:

- _____ The Graduate School has specific requirements that you must meet in filing for the Ph.D. degree. As you prepare your Dissertation, make sure you conform to these specifications. These requirements can be found at these links: <http://grad.uconn.edu/current-students/doctoral-degree-program/>, <http://grad.uconn.edu/current-students/doctoral-degree-program/dissertation-faqs/>, <http://grad.uconn.edu/current-students/doctoral-degree-program/dissertation-information/>, <http://grad.uconn.edu/current-students/doctoral-degree-program/specifications-for-doctoral-dissertation-preparation/>. Please ask the program assistant if you have any questions.
- _____ Write your Dissertation (no set length requirements) and get approval from your Dissertation Committee that it is ready for you to defend.
- _____ Identify a date, time, and place that is suitable for an oral defense of the Dissertation. Reserve a room for the defense with the administrative assistant. The oral defense is a public event that is open to the University community.
- _____ Once you have identified a date for the defense, obtain the form titled “Dissertation Tentative Approval Page” from the Graduate School. Complete the form and send it to the Graduate School (email/pdf or fax copies also accepted) at least TWO WEEKS prior to the date of your oral defense. Also, the working copy of your dissertation must be e-mailed to the Graduate School at gradschool@uconn.edu (along with cc to each Advisory Committee member). The e-mail must reach the Graduate School at least two weeks prior

to the date of the oral defense, which is the same day that the defense is posted on the University Events calendar. Please DO NOT submit a hard copy of the dissertation working copy to the Graduate School. A hard copy should, however, be retained in your department for those requesting review.

_____ Once you have identified a date for the defense, announce your oral defense in the University Events Calendar at least TWO WEEKS before the date of your defense. Be sure to follow the posting guidelines. Announcements that do not follow the posting guidelines will be rejected. Use this link to submit to the Events Calendar:
http://web2.uconn.edu/wdlcalendar/index.php/2013-08-05/All/All/UConn_Master_Calendar1/.

_____ Once you have identified a date for the defense, send an announcement at least TWO WEEKS in advance of the defense date to the program assistant. This announcement should include the title of your Dissertation, a list of your committee members, an abstract, the date, time, and location of your defense.

_____ Prepare Approval pages on required paper and bring them with you to your defense.

_____ Obtain a copy of the form “Report on the Final Examination for Doctoral Degree” at this link: <http://grad.uconn.edu/fragrant-fog/wp-content/uploads/reportonfinalexamdoctoral.pdf?update1>. If you pass the defense without any revisions, complete the form and have your Dissertation Committee sign it. Make sure your Major Advisor signs “Pass” next to “Results of the Examination.” Return the form to the program assistant.

_____ Defend your Dissertation. At the defense, you may be asked to make revisions in the analysis or writing. Once the revisions are complete, follow the directions above for completing the Report on the Final Examination. Be aware that some revisions may require substantial additional time.

After Your Defense and Required Revisions

_____ Submit one signed copy of the Report on the Final Examination to the program assistant.

_____ Complete the “Dissertation Submission Checklist” which can be found at this link:
<http://grad.uconn.edu/fragrant-fog/wp-content/uploads/dissertationsubmissionchecklist.pdf>
Follow the directions on this Checklist for submission of materials for the Ph.D. degree.

_____ If you wish to have bound personal copies of your Dissertation, see this link:
<http://lib.uconn.edu/services/research/preservation/thesis-binding/>

_____ Please note: If you plan to attend graduation ceremonies in the same semester you finish

your Dissertation, you must complete all necessary revisions and file all necessary paperwork before the deadlines. For this reason, it is suggested that you schedule your Dissertation defense date at least ONE MONTH before the graduation date. This means that all necessary announcements about the Dissertation defense date should be sent out about six weeks before the graduation date.

FACULTY

Faculty at Storrs Campus

Marysol Asencio	Ph.D., Columbia University (1994) Race and Ethnicity, Gender, Sexuality, Health, Social Inequality, Latina/o sexualities.
Mary Bernstein	Ph.D., New York University (1997) Social Movements, Sexualities, Gender, Political Sociology, Law and Social Policy
Ruth Braunstein	Ph.D., New York University (2013) Social Movements, Political Culture, Civic Life, Identity, Knowledge, Sociology of Religion
Noel Cazenave (and Hartford)	Ph.D., Tulane University (1977) Racism Studies, Poverty and Inequality, Political Sociology
Simon Cheng <i>Director, Undergraduate Studies</i>	Ph.D., Indiana University–Bloomington (2003) Race and Ethnicity, Quantitative Methods, Sociology of Education, Sociology of Family, Political Economy
Andrew Deener	Ph.D., University of California, Los Angeles (2008) Urban Sociology/Neighborhoods, Sociology of Culture, Sociology of Markets, Food Systems, Ethnographic, Historical, and Comparative Methods
Manisha Desai <i>Department Head</i>	Ph.D., Washington University (1990) Collective Behavior/Social Movements, Gender and Globalization, Sex and Gender
David Embrick	Ph.D., Texas A&M University (2006) Racial and Ethnic Oppressions; Diversity Ideology; Racial Microaggressions; Work, Professions, Occupations; Race and Human Rights
Mary Fischer	Ph.D., University of Pennsylvania (2003) Social Stratification, Urban Sociology, Sociology of Education/Higher Education, Residential Segregation, Race and Immigration, Quantitative Methods
Davita Silfen Glasberg	Ph.D., State University of New York–Stony Brook

<i>Interim Dean, College of Liberal Arts and Sciences</i>	(1983) Political Sociology, Political Economy, Human Rights, Race, Class, and Gender, Social Inequality
Matthew Hughey	Ph.D., University of Virginia (2009) Race and Racism
Lynne Goodstein	Ph.D., City University of New York (1977) Social Psychology, Criminal Justice, Women's Studies
Elizabeth Holzer <i>Director, Graduate Studies</i>	Ph.D., University of Wisconsin–Madison (2010) Refugees and Humanitarianism, Political Sociology, Gender, Law and Society, Human Rights
Ralph McNeal	Ph.D., University of North Carolina–Chapel Hill (1994) Sociology of Education, Adolescence, Social Capital
Christin Munsch	Ph.D., Cornell University (2012) Gender, Social Psychology, Methods of Social Research, Social Inequality, Family, Work, Violence, Sexuality
Nancy Naples	Ph.D., City University of New York (1988) Gender and Sexualities, Social Policy, Immigration, Globalization, Community Activism, Qualitative Methodology
Jeremy Pais	Ph.D., State University of New York–Albany (2010) Social Stratification and Mobility, Urban and Community, Social Demography/Immigration, Quantitative Methods
Kim Price-Glynn <i>(Hartford)</i>	Ph.D., University of Massachusetts–Amherst (2003) Qualitative Methods, Gender, Family, Sexuality and Health
Bandana Purkayastha	Ph.D., University of Connecticut (1999) Gender/Race/Class, Immigration, Transnationalism, Racism and Ethnicity, Asian Americans, South Asia, Human Rights

Kathryn Strother Ratcliff	Ph.D., University of Wisconsin–Madison (1977) Sociology of Health, Women and Health, Applied Sociology
Daisy Verduzco Reyes	Ph.D., University of California–Irvine (2013) Social Movements, Race and Ethnicity, Latino Sociology, Sociology of Education
Richard Rockwell	Ph.D., University of Texas–Austin (1970) Urban Sociology, Demography
Andrea Voyer	Ph.D., University of Wisconsin-Madison (2009) Immigration, Race, Class, Social Theory
Michael Wallace	Ph.D., Indiana University–Bloomington (1983) Social Stratification/Inequality, Sociology of Work/Organizations, Labor Movements/ Social Movements, Political Economy of U.S. Capitalism, Urban Sociology, Quantitative Methods
David Weakliem <i>Associate Head</i>	Ph.D., University of Wisconsin–Madison (1987) Quantitative Methods, Political Sociology, Public Opinion, Social Stratification
Bradley Wright	Ph.D., University of Wisconsin–Madison (1996) Social Psychology, Criminology, Deviance, Sociology of Religion, Methods
<i>Affiliated Faculty</i>	
Debanuj DasGupta	Ph.D., Ohio State University (2016) Assistant Professor, Department of Geography and Women's, Gender, and Sexuality Studies Global Governance of Migration, Sexuality and HIV/AIDS
David I. Gregorio	Ph.D., University at Buffalo (1980) Professor, Community Medicine and Health Care Cancer Surveillance, Social Determinants of Health